

**Approved -- Holy Trinity Catholic Parish Pastoral Council Minutes -- July 15, 2024, 7:30 PM**

**Present:** Teresa Buck, Taylor Dowden, Pam Harmon, Steve Welscher, Henry Keller, Fr. McCabe

**Meeting documents:** Agenda, Minutes of May 20, 2024, Holy Trinity Parish Pastoral Council Constitution and Bylaws, Proxy Letter St. Mary's Church repairs, Feasibility Summary Findings Archdiocese St. Paul and Minneapolis, and Holy Trinity Parish Budget vs Actual 7/23 to 4/24

- I. The meeting was called to order at 7:35 by Steve Welscher. Opening Prayer was by Fr. McCabe.
- II. Review of the May 20, 2024 minutes with discussion. Spelling error and two motion names were corrected. Motion by Teresa Buck and seconded by Taylor Dowden to approve the corrected minutes. Motion passed.
- III. Steve Welscher asked each member to update the council contact list document. He will obtain the updates from absent members and share the updated list with each pastoral council member.
- IV. Holy Trinity Parish—Pastor updates
  - A. New council member, Teresa Buck is replacing Karen Albers of Holy Trinity Church, and Teresa was welcomed to the Parish Pastoral Council. (The pastoral council is composed of 9 voting members, 3 members from each church in the Parish.) Teresa Buck will replace Randy Nardinger as liaison to the Parish Finance Council as Randy is now a member of the Parish Finance Council. The current Pastoral Council open positions are: One member from each of the three Churches which would fulfill the by-laws to have nine voting members.
  - B. Regina Poncelet wants to share a concern about funerals but was not available and may attend a future meeting.
  - C. Review of Parish Pastoral Council Constitution and By Laws. Additional suggested updates continued from prior meetings and were discussed:
    - i. Article II (mission) Father McCabe suggested the mission be reviewed. Father also mentioned expense items over \$25k should be taken to the parish council for advisement/thoughts to him. He asked each member to review the entire document at home and share feedback with him directly.
    - ii. Article IV (meetings) – The Parish Pastoral Council will meet bi-monthly or more frequently as needed for special concerns/issues or emergencies. If needed, meetings may occur virtually. In an emergency, meeting votes can be conducted via email, but not via text. These changes were discussed. Teresa Buck made a motion to approve this change. Seconded by Taylor Dowden. No further discussion. Motion passed. Father McCabe will update the document and send it to the Archdiocese for approval.
  - D. The Archdiocese is planning an Archdiocese wide capital campaign to raise \$250 million to advance Christ's mandate to proclaim and live the Gospel of life and salvation. Archbishop Hebda will secure the first \$50 million, and then each parish will be asked to collect a donation above and beyond the weekly collection and Catholic Service Appeal collection, of which 60% will be going to parish projects and 40% will be going to the Archdiocese Central Office, hopefully reaching the goal of \$200 million. The first phase will start in 2025. More information forthcoming, hopefully before our November meeting. Father McCabe shared the Feasibility Study of the Archdiocese.
  - E. "Synod" is a Greek word that means walking together on the same path; *syn* = same *odo* = path. Our **three goals** are:
    - i. **Grow a vibrant Youth/Family Ministry program.**
      1. Cana Family Institute is taking the Summer off, it will restart in the Fall.
      2. 7 students were given \$250 each to support costs in attending Extreme Faith Camp in the new St. Paul/Minneapolis Archdiocese Retreat Center: Trinity Woods, in Trego, Wisconsin.
    - ii. **Continue to build community life between our three churches.**
      1. Parish picnic will be hosted by the Church of St. Mary on Thursday, Aug. 22, the Feast of the Queenship of Mary. Mass at 6:00 PM (St. Mary) followed by 7:00 PM reception at the Bellechester Community Center.

iii. **Reclaim Sundays for faith and family.**

- F. We have 9 Synod Parish Evangelizations Cell (PECS) small groups meeting weekly.
- i. Starting July 2024, the Year II Plan will begin to be implemented. The plan will focus on building up existing Small Groups and focusing on the Mass with an emphasis on hospitality before and after Mass, learning more deeply about the Mass, and seeing Sundays as a time to relish the “fire of the Holy Spirit.”
- G. Holy Trinity projects: (completed since May 20<sup>th</sup> meeting=carpet cleaned June 7, 2024, and storage shed was re-shingled by Calvin Peterson.)
- a. New microphone for singers in the balcony to replace the wireless mic. Some parishioners have donated money to replace the faulty system, and others have offered financial assistance.
  - b. A/C units seem to be operational, but only intermittently. It should be checked into for preventative maintenance.
  - c. Is the flat roof ice-dam leak resolved? Ann Buck sent an email when occurred and Father McCabe will confirm.
- H. St. Columbkil projects: (completed since May 20<sup>th</sup> meeting=the dead/diseased ash trees were removed.)
- a. St. Columbkil will have a meeting after the 10:30 AM Mass on Sunday, July 21 to discuss options for major maintenance and possible addition to the church. This will include the issues identified due to the light shining through in the basement, which was discussed at the May 20<sup>th</sup> meeting.
- I. St. Mary projects:
- a. Completed since the May 20<sup>th</sup> meeting: completed repairing the 3 small flat roofs to metal roofs with reinforced flashing on the east and west sides. Since completion there have been no leaks in those areas. **However**, the main roof needs to be re-shingled and some minor repairs to prevent leaking in the main part of the church. The St. Mary maintenance committee reviewed two bids with Fr. McCabe and recommends that the Holy Trinity Parish contract with Felber & Sons Roofing Co. At 8:30 PM tonight a special meeting of the Finance Council with the parish trustees will commence to move forward with this project. Fr. McCabe still needs a proxy (permission) from the Archdiocese who is the underwriter of all its holdings and properties. (The proxy letter was shared at this meeting.)
- V. Liturgy update – Fr. McCabe
- A. No new items were covered.
- VI. Faith Formation Update – Catholic Vacation Bible Camp is set for July 30, 31, and Aug. 1. Maria Schultz is overseeing it this year. The Confirmation Students will be the primary teachers with adults supervising.
- VII. Catholic Young Adult group meets generally on the 3<sup>rd</sup> Sunday of the month for a potluck, presentation or activity, and ends with devotions. July 21 they will have volleyball, picnic and Rosary Rosie’s Park and if inclement weather, will meet at HT Community room.
- VIII. New business:
- A. There has been interest, but no total commitment to the position as the Holy Trinity Parish Custodial/Maintenance person. This work is being completed by Father McCabe currently and the role needs to be filled to allow Father time for his ministries.
  - B. Teresa Buck shared the Holy Trinity Parish profit and loss budget vs actual for July 2023 to April 2024.
- IX. Motion made by Pam Harmon to adjourn the meeting at 8:40PM. Seconded by Teresa Buck. Motion passed. Next meeting is September 16, 2024, at 7:30 PM at Holy Trinity Church. An additional tentative meeting date for 2024 is on the 3<sup>rd</sup> Monday of the month: November 18.
- X. Closing Prayer by Father McCabe.

Respectfully submitted,

Pam Harmon